

Title of meeting: Governance and Audit and Standards Committee

Date of meeting: 24th September 2021

Subject: Corporate Performance Report - Q1 2021/22

Report by: Kelly Nash, Corporate Performance Manager

Wards affected: n/a

Key decision: No

Full Council decision: No

1. Purpose of report

- 1.1 To report significant performance issues, arising from Q2 2019-20 performance monitoring, to Governance and Audit and Standards committee (GAS) and highlight areas for further action or analysis.

2. Recommendations

- 2.1 The Governance and Audit and Standards Committee is asked to:
- 1) note the report in the revised format;
 - 2) agree if any further action is required in response to performance issues highlighted

3. Background

- 3.1 The usual practice of the authority before the Covid-19 pandemic was to present a quarterly report on corporate performance to GAS. This routine was paused during 2020/21 due to challenges with officer capacity and the high levels of disruption to business activity. However, we will now resume the regular reporting from Q1 2021/22 (this report) and will intend to maintain the quarterly cycle.
- 3.2 This report is therefore the first of a resumed series of reports which will highlight significant performance issues across the organisation.
- 3.3 Reports are compiled from information across the authority relating to priority performance areas, linked to the City Vision that was agreed in 2021, and the Corporate Plan and key projects which align to it. For 2021/22, we have also started to develop a scorecard of corporate health, and early iteration of which is included in this report to show the direction of travel.



- 3.4 Expectations have been shared with Directors that reports should cover the breadth of organisational activity and enable GAS to discern a picture of performance across the organisation. Reports should provide an indication of both current performance and trends. Directors have been asked to make use of readily understood RAG (red; amber; green) terminology to describe perspectives where:
- Green is improving; exceeding or on plan
 - Amber is no change or some degree of uncertainty about performance
 - Red is deterioration, failing to achieve plan or a high level of concern.
- 3.5 In order to make the key issues clearer to Members, Directors have been asked to provide summaries highlighting the issues the committee needs to be aware of (Appendix 1) with more in depth assurance around the management of performance and projects presented in further appendices.
- 3.6 The report is presented in the format which had been received favourably at previous meetings of GAS, but feedback on future reporting format is welcome. It should also be noted that at a previous discussion, it was noted that the indicators focus more on activity than high level outcome. In respect of quarterly monitoring, it is true that these tend to be more short-term, activity indicators to demonstrate that the organisation is undertaking the tasks that it believes needs to be done to achieve compliance with statutory responsibilities or to improve outcomes. However, at the end of the year, the annual narrative report will look at longer term indicators and consider how activity has influenced these measures to inform future planning.
- 4. Integrated impact assessment**
- 4.1 This report does not recommend any changes to services or policies and therefore an impact assessment has not been required. Any matters arising through performance or value for money consideration will be considered as a discrete process, and separate IIAs will be completed for these areas of work.
- 5. Legal implications**
- 5.1 The report has incorporated legal implications and accordingly there are no other immediate legal implications arising from this report.
- 6. Director of Finance's comments**
- 6.1 There are no financial implications to bring to Member's attention at this stage. However, it should be noted that there could be financial implications following further exploration of any of the performance issues raised in this report, and related future reports could result in financial implications. These will be flagged to Members at the appropriate time.

.....
Signed by: David Williams, Chief Executive

Appendices:

- Appendix One - Director summaries
- Appendix Two - PI summary
- Appendix Three - Priorities dashboard
- Appendix Four - Corporate Health dashboard
- Appendix Five - Major Project report

Background list of documents: Section 100D of the Local Government Act 1972

The following documents disclose facts or matters, which have been relied upon to a material extent by the author in preparing this report:

Title of document	Location

The recommendation(s) set out above were approved/ approved as amended/ deferred/ rejected by on

.....
Signed by: